

BYLAWS OF
SINGING IN SEATTLE CHOIR
(adopted January 17, 20205 by the SISC Board of Directors)

ARTICLE I Company Formation

1.01. NAME. The name of this corporation is the SINGING IN SEATTLE CHOIR (hereinafter “SISC”).

1.02. CORPORATE STATUS. SISC is a nonprofit corporation incorporated and maintained under and pursuant to the laws of the State of Washington, having been organized in February 2016, by civic-minded citizens of Washington.

1.03. PURPOSE. It is the purpose of SISC to encourage, sponsor, aid, and promote choral music education, artistry, and culture in the State of Washington for the pleasure and cultural benefit of its participants and the public generally.

1.04. THE FISCAL YEAR. The fiscal year for SISC shall begin January 1st through December 31st of the next year, unless otherwise determined by resolution of the Board of Directors.

1.05. TENURE. The organization shall have perpetual existence.

1.06. ADOPTION OF BYLAWS. These corporate Bylaws have been adopted by the Board of Directors on behalf of SISC.

ARTICLE II Board of Directors

2.01. INITIAL MEETING OF THE BOARD. The Board has conducted and completed the initial meeting necessary to begin the business operations of SISC, including the adoption of these Bylaws. At the initial meeting of the Board, the initial directors were appointed to their respective staggered terms, and at least one director was appointed to an abbreviated term set to expire upon occurrence of the first annual meeting of the Board whereby that director can either be re-elected or replaced by the Board pursuant to these Bylaws.

2.02. POWERS AND NUMBERS. The management of all SISC's affairs, property, and interests shall be managed by or under the direction of the Board. Directors need to be residents of the state of incorporation to qualify and serve SISC as a director.

Until these Bylaws are amended, the Board consists of at least three (3) directors who are elected for the term of three (3) years, and will hold office until their successors are duly elected and qualified at the following annual meeting of the Board. One of the initial directors shall serve an initial term of one (1) year, the second initial director shall serve an initial term of two (2) years, and the third initial director shall serve an initial term of the full three (3) years. Successor directors will be elected each year to replace or re-elect the incumbent director.

2.03. DIRECTOR LIABILITY. Each director is required, individually and collectively, to act in good faith, with reasonable and prudent care, and in the best interest of SISC. If a director acts in good faith and in a manner that is reasonably in line with the best interests of SISC as determined by a reasonably prudent person situated in similar circumstances, then they shall be immune from liability arising from official acts on behalf of SISC.

Directors who fail to comply with this section of these Bylaws shall be personally liable to SISC for any improper acts and as otherwise described in these Bylaws.

2.04. CLASSES OF DIRECTORS. Until such time as these Bylaws are accordingly amended, SISC does not have classes of directors.

2.05. CHANGE OF NUMBER. The Board may increase or decrease the number of directors at any time by amendment of these Bylaws, pursuant to the process outlined in Article 8 of these Bylaws. A decrease in number does not have the effect of shortening the term of any incumbent director. If the established number of directors is decreased, the directors shall hold their positions until the next meeting of the Board occurs and new directors are elected and qualified.

2.06. ELECTION OF DIRECTORS. Directors are to be voted on and elected at each annual meeting of the Board, unless a special meeting is expressly called to remove a director or fill a vacancy. If a director is elected, but is not yet qualified to hold office, then the previous director shall holdover until such time that the newly elected director is so qualified.

2.07. REMOVAL OF DIRECTORS. At any meeting of the Board called expressly for that purpose, any director, including the entire Board, may be removed by an affirmative majority vote by the current Board. If the Board votes to remove the entire Board, then the President, Treasurer, and Secretary will serve as the interim Board until directors are duly elected to the Board pursuant to these Bylaws. If SISC has members, then the members must promptly have a special meeting to elect directors to the Board. As soon as practical, the members or the interim Board must meet to elect directors via the process described in Section 2.02 of these Bylaws.

2.08. VACANCIES. All vacancies in the Board may be filled by the affirmative vote of a majority of the remaining directors, provided that any such director who fills a vacancy is qualified to be a director and shall only hold the office for the term specified in Section 2.02 of these Bylaws and until a new director is duly elected by the Board or members. Any vacancy to be filled due to an increase in the number of directors may be filled by the Board for a term lasting until the next annual election of directors by the Board at the annual meeting or a special meeting called for the purpose of electing directors. Any director elected to fill a vacancy which results from the removal of a director shall serve the remainder of the term of the removed director and until a successor is elected by the Board and qualified.

Any individual who fills a vacancy on the Board shall not be considered unqualified or disqualified solely by virtue of being an interim director.

2.09. REGULAR MEETINGS. The meetings of the Board or any committee may be held at SISC's principal office or at any other place designated by the Board or its committee, including by means of remote communication.

2.10. SPECIAL MEETINGS. Special meetings of the Board may be held at any place and at any time and may be called by the President, Vice President, Secretary, or Treasurer, or any director. Any special meeting of the Board must be preceded by at least forty-eight (48) hours' notice of the date, time, place, and purpose of the meeting, unless these Bylaws require otherwise.

2.11. ACTION BY DIRECTORS WITHOUT A MEETING. Any action which may be taken at a meeting of the Board (or its committee) may be taken without a meeting, provided all directors (or committee members) unanimously agree, and such unanimous consent is included in the minutes of the proceeding, filed with the corporate books/records, and sets forth the action taken by the Board.

2.12. NOTICE OF MEETINGS. Regular meetings of the Board must be held with reasonable notice of the date, time, place, or purpose of the meeting. Notice may be given personally, by email, by facsimile, by mail, or in any other lawful manner, so long as the method for notice comports with Article 6 of these Bylaws. Oral notification is sufficient only if accompanied by a written record of the notice in the corporate books/records. Notice is effective at the earliest of:

- a. Receipt;
- b. Delivery to the proper address or telephone number of the director(s) as shown in SISC's records; or
- c. Five (5) days after its deposit in the United States mail, as evidenced by the postmark, if correctly addressed and mailed with first-class postage prepaid.

2.13. QUORUM. A simple majority of the current directors present prior to the start of a meeting constitutes a quorum, and a quorum is necessary at all meetings creating an action to transact business on behalf of SISC.

2.14. MANNER OF ACTING. Subject to the laws of the state of incorporation, as may be amended from time to time, the act of the majority of the directors present at a meeting at which a quorum is present when the vote is taken shall be the act of the Board unless the Articles of Incorporation require a greater percentage.

2.15. WAIVER OF NOTICE. A director waives the notice requirement if that director attends or participates in the meeting, unless a director attends the meeting for the express purpose of promptly objecting to the transaction of any business because the meeting was not lawfully called or convened. A director may waive notice by a signed writing, delivered to SISC for inclusion in the minutes, before or after the meeting.

2.16. REGISTERING DISSENT. A director who is present at a meeting at which an action on a corporate matter is taken is presumed to have assented to such action, unless the director expressly dissents to the action. A valid dissent must be entered in the meeting's minutes, filed with the meeting's acting Secretary before its adjournment, or forwarded by registered mail to SISC's Secretary within twenty-four (24) hours after the meeting's adjournment. These options for dissent do not apply to a director who voted in favor of the action or failed to express such dissent at the meeting.

2.17. EXECUTIVE AND OTHER COMMITTEES. The Board may create committees to delegate certain powers to act on behalf of the Board, provided the Board passes a resolution indicating such creation or delegation. The Board may delegate to a committee the power to appoint directors to fill vacancies on the Board. All committees must record regular minutes of their meetings and keep the minute book at SISC's office. The creation or appointment of a committee does not relieve the Board or individual directors from their standard of care described in Section 3.03 of these Bylaws.

2.18. REMUNERATION. The Board may adopt a resolution which results in directors being paid a reasonable compensation for their services rendered as directors of SISC, provided the compensation is less than the operating costs of SISC. Directors may also be paid a fixed sum and expenses, if any, for attendance at each regular or special meeting of such Board. Nothing contained in these Bylaws precludes a director from receiving compensation for serving SISC in any other capacity, including any services rendered as an officer, employee, or third-party service provider. If the Board accordingly passes a resolution related to committees of the Board, then committee members may be allowed like compensation for attending committee meetings. At any time, a resolution of the Board that grants compensation to a director may be challenged by another director, provided the challenging director requests a special Board meeting specifically addressing the resolution related to director compensation.

Any director who votes for a resolution related to director compensation may be held liable under Section 2.03 of these Bylaws if the resolved director compensation is unreasonably excessive, violates any section of Article 2 of these Bylaws, or unreasonably jeopardizes the nonprofit or tax-exempt status of SISC.

2.19. LOANS. No loans may be made by SISC to any director.

2.20. INDEMNIFICATION. Provided the director complies with the standard of care described in Section 2.03 of these Bylaws, SISC shall indemnify any director made a party to a proceeding, brought or threatened, as a consequence of the director acting in their official capacity. In the event a director is entitled to indemnification by SISC, the director shall be indemnified or compensated for reasonable expenses incurred as a consequence of being connected to SISC and serving in good faith on its behalf.

2.21. ACTION OF DIRECTORS BY COMMUNICATIONS EQUIPMENT. Any action which may be taken at a meeting of the Board, or a committee, may be taken by means of a telephone or video conference or similar communications equipment which allows all persons participating in the meeting to hear each other at the same time. A director participating in a meeting by remote means is deemed to be present in person at the meeting.

ARTICLE III Membership

3.01 MEMBERSHIP. Until such time that the SISC's Articles of Incorporation or these Bylaws are amended, SISC has no members

ARTICLE IV Officers

4.01. DESIGNATIONS. SISC shall have a President, a Secretary, and a Treasurer, who will be elected by the Board. SISC may also have other officers as the Board may designate. Per these Bylaws, an elected officer will hold office for one (1) year or until a successor is elected and qualified. The same person may hold any two or more offices concurrently, with exception to the offices of President, Vice-President (if any), and Secretary which shall be held by separate individuals.

4.02. REMOVAL AND RESIGNATION OF OFFICERS. Any officer or agent may be removed by the Board at any time, with or without cause. Such removal shall be without prejudice to the contract rights, if any of the person so removed. Appointment of an officer or agent does not, by itself, create contract rights.

Any officer may resign at any time by giving written notice to the Board, the President, or the Secretary. Any such resignation shall take effect upon receipt of such notice or at any later time specified therein, and unless otherwise specified in the notice, the acceptance of such resignation shall not be necessary to make it effective.

4.03. THE PRESIDENT. The President shall have general supervision of SISC's daily affairs and perform all other duties as are incident to the office or are properly required by a resolution passed by the Board.

4.04. SECRETARY AND ASSISTANT SECRETARIES. The Secretary must:

- a. Issue notices for all meetings and actions of the Board;
- b. Accept all requests for special meetings of the Board;
- c. Accept all notices of proxy appointments and revocations;
- d. Keep the minutes of all meetings;
- e. Accept delivery of any dissent announced at any meeting of the Board;
- f. Have charge of the corporate seal and books; and
- g. Make reports and perform duties as are incident to the office, or are properly required of him or her by the Board.

4.05. THE TREASURER. The Treasurer shall:

- a. Have custody of all SISC's monies and securities and keep regular books of account;
- b. Disburse SISC's funds in payment of the just demands against SISC or as may be ordered by the Board, taking proper vouchers for such disbursements; and

c. Provide the Board with an account of all his or her transactions as Treasurer and of the financial conditions of the office properly required of him or her by the Board.

In the event of the absence or disability of the President, then the Treasurer shall perform such duties of the President.

4.06. DELEGATION. In the absence or inability to act of any officer and of any person authorized to act in their place, the Board may delegate the officer's powers or duties to any other officer, director, or other person, subject to Section 4.01 of these Bylaws. Vacancies in any office arising from any cause may be filled by the Board, subject to Section 4.01 of these Bylaws, at any regular or special board meeting.

4.07. OTHER OFFICERS. The Board may appoint other officers and agents as they deem necessary or expedient. The term, powers, and duties of such officers will be determined by the Board and described in the resolution authorizing the appointment or designation.

4.08. LIABILITY. Each officer is required, individually and collectively, to act in good faith, with reasonable and prudent care, and in the best interest of SISC. If an officer acts in good faith and in a manner that is reasonably in line with the best interests of SISC as determined by a reasonably prudent person situated in similar circumstances, then they shall be immune from liability arising from official acts on behalf of SISC.

Officers who fail to comply with this section of these Bylaws shall be personally liable to SISC for any improper acts and as otherwise described in these Bylaws.

4.10. LOANS. No loans may be made by SISC to any officer.

4.11. BONDS. The Board may resolve to require any officer to give bonds to SISC, with sufficient surety or sureties, conditioned upon the faithful performance of the duties of their offices and compliance with other conditions as required by the Board.

4.12. SALARIES. Officers' salaries will be fixed from time to time by the Board. Officers are not prevented from receiving a salary by reason of the fact that he or she is also a director of SISC.

4.13. INDEMNIFICATION. Officers shall be indemnified by SISC, so long as the officer acted in a manner substantially similar to and consistent with the standard of care required for directors, as described in

Section 4.09 of these Bylaws. Any officer indemnification shall be limited to proceedings that are directly related to or have arisen out of the officer's acts on behalf of SISC.

ARTICLE V Books and Records

5.01. MEETING MINUTES. As required by these Bylaws, SISC must keep a complete and accurate accounting and minutes of the proceedings of the Board within the corporate books/records.

5.02. RETENTION OF RECORDS. SISC shall keep as permanent records all meeting minutes of the Board, all actions taken without a meeting by the Board, all actions taken by committee on behalf of the Board, and all waivers of notices of meetings.

5.03. ACCOUNTING RECORDS. SISC shall maintain appropriate accounting records.

5.04. LEGIBILITY OF RECORDS. Any books, records, and minutes may be in any form capable of being converted into written form within a reasonable time upon request.

5.05. RIGHT TO INSPECT. Any director or director representative has the right, upon written request delivered to SISC, to inspect and copy during usual business hours the following documents of SISC:

- a. Articles of Incorporation;
- b. These Bylaws;
- c. Minutes of the Board proceedings;
- d. Annual statements of affairs; and
- e. The other documents held at the principal address pursuant to these Bylaws.

SISC acknowledges and agrees that any obligation to produce corporate documents under this Article of these Bylaws shall attach to the Secretary as part of the duties described in Section 4.05 of these Bylaws.

ARTICLE VI Notices

6.01. MAILING OF NOTICE. Except as may otherwise be required by law, any notice to any officer or director may be delivered personally or by mail. If mailed, the notice will be deemed to have been delivered on the close of business of the fifth business day following the day when deposited in the

United States mail with postage prepaid and addressed to the recipient's last known address in the records of SISC.

6.02. E-NOTICE PERMITTED. Any communications required by the Act, these Bylaws, or any other laws may be made by digital or electronic transmission to the recipient's known electronic address or number as known to SISC at the time of notice.

6.03. DUTY TO NOTIFY. All directors, officers, employees, and representatives of SISC are required to notify SISC of any changes to the individual's contact information. Pursuant to the obligations under this Section of these Bylaws, the individual must notify SISC that electronic transmissions of notice are impracticable, impossible, frustrated, or otherwise improper and ineffective.

ARTICLE VII Special Corporate Acts

7.01. EXECUTION OF WRITTEN INSTRUMENTS. All contracts, deeds, documents, and instruments that acquire, transfer, exchange, sell, or dispose of any assets of SISC must be executed by the President to bind SISC. If the President is incapacitated or otherwise unavailable, then the designated Vice-President may execute the respective documents to bind SISC. This Section does not apply to any checks, money orders, notes, or other financial instruments for direct payment of corporate funds which are subject to Section 7.02 of these Bylaws.

7.02. SIGNING OF CHECKS OR NOTES. All authorizations to distribute, pay, or immediately draw upon the financial resources of SISC must be signed by the Treasurer, including any expense reimbursement or compensation payments to directors, officers, employees, representatives, service providers, or contractors of the Company. If the Treasurer is incapacitated or otherwise unavailable, then the President may execute the respective documents to bind SISC.

7.03. SPECIAL SIGNING POWERS. If the President holds an interest which exists outside of the capacity of being President, then any agreement involving such interest must be signed by a separate individual officer to duly bind SISC to such an agreement or instrument.

7.04. MERGERS. Following the approval by the Board, in order for any consolidation or merger to be effective, it must follow the process set out under the laws of the state of incorporation. Any merger which would result in the loss of SISC's not-for-profit or tax-exempt status is not permitted under these Bylaws.

7.05. CONVERSIONS. Following the approval by the Board, in order for any conversion of SISC to another organizational structure to be effective, it must follow the processes set out under the laws of the state of incorporation. Any conversion which would result in the loss of SISC's not-for-profit or tax-exempt status is not permitted under these Bylaws.

7.06. DISSOLUTION. Following the approval by the Board, in order for SISC to be dissolved, it must follow the process set out under the laws of the state of incorporation.

7.07. DISTRIBUTION OF ASSETS. Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for the public purpose. Any such assets not disposed of shall be disposed of by the District Court of the county in which the principal office of the organization is then located, as said court shall determine.

ARTICLE VIII Amendments

8.01. BY DIRECTORS. The Board has the power to make, alter, amend, and repeal SISC's Bylaws. Any alteration, amendment, or repeal of the Bylaws, shall be effective following a majority vote of the Board.

8.02. EMERGENCY BYLAWS. The Board may adopt emergency Bylaws which operate during any emergency in SISC's conduct of business resulting from an attack on the United States, a nuclear or atomic disaster, or another force majeure incident.

8.03. COMPLIANCE WITH STATE LAW. Any amendment to SISC's Articles of Incorporation or these Bylaws shall comply with the respective laws, rules, and regulations of the jurisdictions in which SISC operates or conducts business.

These Bylaws are adopted by resolution of SISC's Board of Directors on 17th of January, 2025.

President

Treasurer

Secretary